



# Recognized Organization Input Notification & Comment Request Gillmor Hall Building Addition at Westminster College - Design Review

**TO:** Landon Clark, Chair, Sugar House Community Council  
 (Project is within SHCC boundaries but within 600 feet of the other organizations listed here.)  
 Michael Dodd, Chair, Wasatch Hollow Community Council  
 Jason Stevenson, Co-Chair, East Liberty Park Community Organization  
 Darryl High, Co-Chair, East Liberty Park Community Organization

**FROM:** David J. Gellner, AICP, Principal Planner, Salt Lake City Planning Division  
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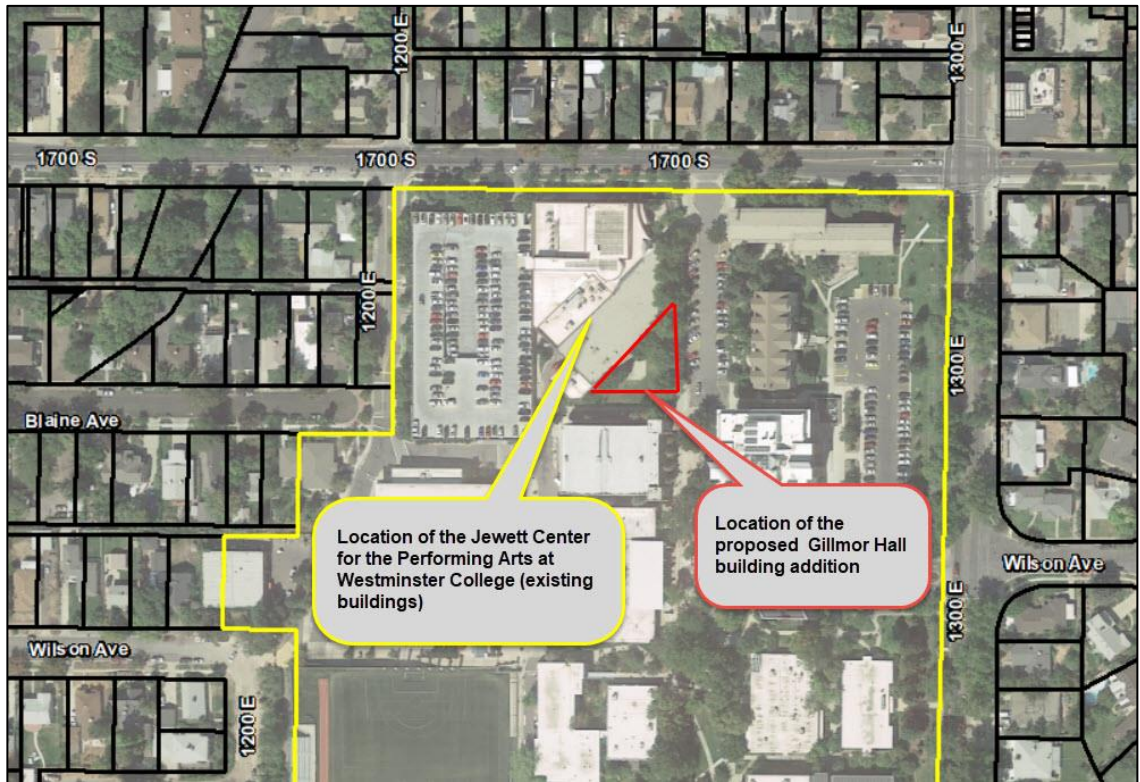
**DATE:** January 21, 2020

**RE:** PLNPCM2020-00009 – Design Review Application

The Planning Division has received the following request and is notifying your organization to solicit comments on the proposal:

**Request Type:**  
Design Review  
**Location:**  
Approximately 1840 S 1300 E  
**Zone:** I – Institutional Zoning District

**Request Description:**  
Derek Payne of VCBO Architecture, has submitted an application to the City for Design Review on behalf of Westminster College.



The proposed project consists of an addition to the existing Jewett Center for the Performing Arts which is adjacent to 1700 S. The building addition to be known as Gillmor Hall will be a 100-person recital hall and dance performance studio housed in a triangular-shaped building located on the south-east side of the existing Jewett Center. A colored rendering of the proposed structure is included on the following page of this notice.

**Design Review for Building Height**

The I – Institutional Zoning district limits buildings to 35-feet in height. However, taller buildings in excess of 35-feet but not more than 75-feet may be approved through the Design Review process. The proposed building will be 45-feet in height and will be located within the interior of the campus. The applicant is going through the Design Review process to request an additional 10-feet of building height over the 35-feet allowed for the proposed addition. The specific request noted above is subject to the approval standards for Design Review located in chapter 21A.59 of the zoning ordinance and included at the end of this notification letter. Requests for additional building height require Planning Commission review. I have attached information submitted by the applicant relating to the project to facilitate your review.



Rendering submitted by the applicant of the proposed Gillmor Hall building addition to the Jewett Center for the Performing Arts.

### **Request for Input from Your Recognized Organization**

As part of this process, the applicant is required to solicit comments from Recognized Organizations. The purpose of the Recognized Organization review is to inform the community of the project and solicit comments/concerns they have with the project. The Recognized Organization may also take a vote to determine whether there is support for the project, but this is not required.

Per City Code 2.60.050 - The recognized community organization chair(s) have **forty five (45) days** to provide comments, from the date the notice was sent. A public hearing will not be held, nor will a final decision be made about the project within the forty five (45) day notice period. This notice period ends on the following day:

**March 9, 2020**

### **Open House**

The project area is located within the boundaries of the Sugar House Community Council but it is also within 600-feet of two (2) other community council districts. **Because of this, it is the Planning Division's intent to hold an Open House to solicit comments on this project in lieu of attending individual organization meetings. Please note the following in regard to the Open House:**

- **The Open House will be held in approximately mid-February.**
- **The Open House details are not yet finalized but will be sent to you as soon as those have been finalized.**
- **Planning Staff's goal is to hold the Open House on the Westminster College campus if possible**
- Planning staff will be available at the Open House to answer any questions related to decision standards or the decision-making process.

### **Comment Guidance**

Public comments will be received up to the date of the Planning Commission public hearing. However, you should submit your organization's comments within 45 days of receiving this notice in order for those comments to be included in the staff report. As a Recognized Organization, we ask that you address the following questions in your comments:

- What issues were raised at the meeting and whether any suggestions were made to address the issues.
- The number of persons that attended the meeting (not including those with the applicant or City Staff).
- Whether a vote was taken on the matter and if so, what the vote tally was.

## **Comment Submission Address**

You may submit your written comments via e-mail to [david.gellner@slcgov.com](mailto:david.gellner@slcgov.com) or mail them to:

**ATTN: David Gellner  
Salt Lake City Planning Division  
451 S State St Rm 406  
PO Box 145480  
Salt Lake City UT 84114-5480**

Please **reference file PLNPCM2020-00009** in your comments.

If you have any questions, please call me at (801) 535-6107 or contact me via e-mail.

## **Standards for Design Review – Salt Lake City Zoning Ordinance - Chapter 21A.59.050**

The standards in this section apply to all applications for design review as follows:

For applications seeking modification of base zoning design standards, applicants shall demonstrate how the applicant's proposal complies with the standards for design review that are directly applicable to the design standard(s) that is proposed to be modified.

- A. Any new development shall comply with the intent of the purpose statement of the zoning district and specific design regulations found within the zoning district in which the project is located as well as the City's adopted "urban design element" and adopted master plan policies and design guidelines governing the specific area of the proposed development.
- B. Development shall be primarily oriented to the sidewalk, not an interior courtyard or parking lot.
  - 1. Primary entrances shall face the public sidewalk (secondary entrances can face a parking lot).
  - 2. Building(s) shall be sited close to the public sidewalk, following and responding to the desired development patterns of the neighborhood.
  - 3. Parking shall be located within, behind, or to the side of buildings.
- C. Building facades shall include detailing and glass in sufficient quantities to facilitate pedestrian interest and interaction.
  - 1. Locate active ground floor uses at or near the public sidewalk.
  - 2. Maximize transparency of ground floor facades.
  - 3. Use or reinterpret traditional storefront elements like sign bands, clerestory glazing, articulation, and architectural detail at window transitions.
  - 4. Locate outdoor dining patios, courtyards, plazas, habitable landscaped yards, and open spaces so that they have a direct visual connection to the street and outdoor spaces.
- D. Large building masses shall be divided into heights and sizes that relate to human scale.
  - 1. Relate building scale and massing to the size and scale of existing and anticipated buildings, such as alignments with established cornice heights, building massing, step-backs and vertical emphasis.
  - 2. Modulate the design of a larger building using a series of vertical or horizontal emphases to equate with the scale (heights and widths) of the buildings in the context and reduce the visual width or height.
  - 3. Include secondary elements such as balconies, porches, vertical bays, belt courses, fenestration and window reveals.
  - 4. Reflect the scale and solid-to-void ratio of windows and doors of the established character of the neighborhood or that which is desired in the master plan.
- E. Building facades that exceed a combined contiguous building length of two hundred feet (200') shall include:
  - 1. Changes in vertical plane (breaks in facade);
  - 2. Material changes; and
  - 3. Massing changes.
- F. If provided, privately-owned public spaces shall include at least three (3) of the six (6) following elements:
  - 1. Sitting space of at least one sitting space for each two hundred fifty (250) square feet shall be included in the plaza. Seating shall be a minimum of sixteen inches (16") in height and thirty inches (30") in width. Ledge benches shall have a minimum depth of thirty inches (30");
  - 2. A mixture of areas that provide seasonal shade;
  - 3. Trees in proportion to the space at a minimum of one tree per eight hundred (800) square feet, at least two inch (2") caliper when planted;
  - 4. Water features or public art;
  - 5. Outdoor dining areas; and
  - 6. Other amenities not listed above that provide a public benefit.
- G. Building height shall be modified to relate to human scale and minimize negative impacts. In downtown and in the CSHBD Sugar House Business District, building height shall contribute to a distinctive City skyline.
  - 1. Human scale:
    - a. Utilize stepbacks to design a building that relate to the height and scale of adjacent and nearby buildings, or where identified, goals for future scale defined in adopted master plans.
    - b. For buildings more than three (3) stories or buildings with vertical mixed use, compose the design of a building with distinct base, middle and top sections to reduce the sense of apparent height.
  - 2. Negative impacts:

- a. Modulate taller buildings vertically and horizontally so that it steps up or down to its neighbors.
  - b. Minimize shadow impacts of building height on the public realm and semi-public spaces by varying building massing. Demonstrate impact from shadows due to building height for the portions of the building that are subject to the request for additional height.
  - c. Modify tall buildings to minimize wind impacts on public and private spaces, such as the inclusion of a wind break above the first level of the building.
3. Cornices and rooflines:
- a. Cohesiveness: Shape and define rooflines to be cohesive with the building's overall form and composition.
  - b. Complement Surrounding Buildings: Include roof forms that complement the rooflines of surrounding buildings.
  - c. Green Roof and Roof Deck: Include a green roof and/or accessible roof deck to support a more visually compelling roof landscape and reduce solar gain, air pollution, and the amount of water entering the stormwater system.
- H. Parking and on site circulation shall be provided with an emphasis on making safe pedestrian connections to the sidewalk, transit facilities, or midblock walkway.
- I. Waste and recycling containers, mechanical equipment, storage areas, and loading docks shall be fully screened from public view and shall incorporate building materials and detailing compatible with the building being served. Service uses shall be set back from the front line of building or located within the structure. (See subsection 21A.37.050K of this title.)
- J. Signage shall emphasize the pedestrian/mass transit orientation.
1. Define specific spaces for signage that are integral to building design, such as commercial sign bands framed by a material change, columns for blade signs, or other clearly articulated band on the face of the building.
  2. Coordinate signage locations with appropriate lighting, awnings, and other projections.
  3. Coordinate sign location with landscaping to avoid conflicts.
- K. Lighting shall support pedestrian comfort and safety, neighborhood image, and dark sky goals.
1. Provide street lights as indicated in the Salt Lake City Lighting Master Plan.
  2. Outdoor lighting should be designed for low-level illumination and to minimize glare and light trespass onto adjacent properties and uplighting directly to the sky.
  3. Coordinate lighting with architecture, signage, and pedestrian circulation to accentuate significant building features, improve sign legibility, and support pedestrian comfort and safety.
- L. Streetscape improvements shall be provided as follows:
1. One street tree chosen from the street tree list consistent with the City's urban forestry guidelines and with the approval of the City's Urban Forester shall be placed for each thirty feet (30') of property frontage on a street. Existing street trees removed as the result of a development project shall be replaced by the developer with trees approved by the City's Urban Forester.
  2. Hardscape (paving material) shall be utilized to differentiate privately-owned public spaces from public spaces. Hardscape for public sidewalks shall follow applicable design standards. Permitted materials for privately-owned public spaces shall meet the following standards:
    - a. Use materials that are durable (withstand wear, pressure, damage), require a minimum of maintenance, and are easily repairable or replaceable should damage or defacement occur.
    - b. Where practical, as in lower-traffic areas, use materials that allow rainwater to infiltrate into the ground and recharge the water table.
    - c. Limit contribution to urban heat island effect by limiting use of dark materials and incorporating materials with a high Solar-Reflective Index (SRI).
    - d. Utilize materials and designs that have an identifiable relationship to the character of the site, the neighborhood, or Salt Lake City.
    - e. Use materials (like textured ground surfaces) and features (like ramps and seating at key resting points) to support access and comfort for people of all abilities.
    - f. Asphalt shall be limited to vehicle drive aisles.