

ALLEY VACATION OR CLOSURE

IMPORTANT INFORMATION



CONSULTATION

Available prior to submitting an application. For questions regarding the requirements, email us at zoning@slcgov.com.



SUBMISSION

Submit your application online through the [Citizen Access Portal](#). Learn how to submit online by following the [step-by-step guide](#).



REQUIRED FEES

- **\$285** filing fee.
- Additional required notice fees will be assessed after application is received.

APPLICANT INFORMATION

PROJECT NAME (OPTIONAL)

LOCATION OF ALLEY

Between Wilmington Ave and Elm Ave just East of 800 East

REQUEST

We request the partial closure of the alley between Wilmington Ave and Elm Ave just East of 800 East

NAME OF APPLICANT

Russell Bollow

PHONE

801-633-4800

MAILING ADDRESS

827 E. Wilmington Ave, Salt Lake City, Utah, 84106

EMAIL

rustybollow1@gmail.com

APPLICANT'S INTEREST IN PROPERTY (*owner's consent required)

☒ Owner ☐ Architect* ☐ Contractor* ☐ Other*

IF OTHER, PLEASE LIST

NAME OF PROPERTY OWNER (if different from applicant)

PHONE

MAILING ADDRESS

EMAIL

OFFICE USE

CASE NUMBER

RECEIVED BY

DATE RECEIVED

DISCLAIMER: PLEASE NOTE THAT ADDITIONAL INFORMATION MAY BE REQUIRED BY THE PROJECT PLANNER TO ENSURE ADEQUATE INFORMATION IS PROVIDED FOR STAFF ANALYSIS. ALL INFORMATION REQUIRED FOR STAFF ANALYSIS WILL BE COPIED AND MADE PUBLIC, INCLUDING PROFESSIONAL ARCHITECTURAL OR ENGINEERING DRAWINGS, FOR THE PURPOSES OF PUBLIC REVIEW BY ANY INTERESTED PARTY.

ACKNOWLEDGMENT OF RESPONSIBILITY

1. This is to certify that I am making an application for the described action by the City and that I am responsible for complying with all City requirements with regard to this request. This application will be processed under the name provided below.
2. By signing the application, I am acknowledging that I have read and understood the instructions provided for processing this application. The documents and/or information I have submitted are true and correct to the best of my knowledge. I understand that the documents provided are considered public records and may be made available to the public.
3. I understand that my application will not be processed until the application is deemed complete by the assigned planner from the Planning Division. I acknowledge that a complete application includes all of the required submittal requirements and provided documents comply with all applicable requirements for the specific applications. I understand that the Planning Division will provide, in writing, a list of deficiencies that must be satisfied for this application to be complete and it is the responsibility of the applicant to provide the missing or corrected information. I will keep myself informed of the deadlines for submission of material and the progress of this application.
4. I understand that a staff report will be made available for my review prior to any public hearings or public meetings. This report will be on file and available at the Planning Division and posted on the Division website when it has been finalized.

NAME OF APPLICANT

Russell Bollow

EMAIL

rustybollow1@gmail.com

MAILING ADDRESS

827 E. Wilmington Ave, Salt Lake City, Utah, 84106

PHONE

801-633-4800

APPLICATION TYPE

SIGNATURE

Russell Bollow

DATE

3/27/23

LEGAL PROPERTY OWNER CONSENT

If the applicant is not the legal owner of the property, a consent from property owner must be provided. Properties with a single fee title owner may show consent by filling out the information below or by providing an affidavit.

Affirmation of sufficient interest: I hereby affirm that I am the fee title owner of the below described property or that I have written authorization from the owner to pursue the described action.

LEGAL DESCRIPTION OF SUBJECT PROPERTY

NAME OF OWNER

EMAIL

MAILING ADDRESS

SIGNATURE

DATE

1. If a corporation is fee titleholder, attach copy of the resolution of the Board of Directors authorizing the action.
2. If a joint venture or partnership is the fee owner, attach copy of agreement authorizing action on behalf of the joint venture or partnership.
3. If a Home Owner's Association is the applicant then the representative/president must attach a notarized letter stating they have notified the owners of the proposed application. A vote should be taken prior to the submittal and a statement of the outcome provided to the City along with the statement that the vote meets the requirements set forth in the CC&Rs.

DISCLAIMER: BE ADVISED THAT KNOWINGLY MAKING A FALSE, WRITTEN STATEMENT TO A GOVERNMENT ENTITY IS A CRIME UNDER UTAH CODE CHAPTER 76-8, PART 5. SALT LAKE CITY WILL REFER FOR PROSECUTION ANY KNOWINGLY FALSE REPRESENTATIONS MADE PERTAINING TO THE APPLICANT'S INTEREST IN THE PROPERTY THAT IS THE SUBJECT OF THIS APPLICATION.

SUBMITTAL REQUIREMENTS

Please provide the following information with your application. Confirm that you have included each of the requirements listed below by adding a check mark for each item.

CHECK	STAFF	REQUIREMENTS (14.52.030.A)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A letter explaining why you are requesting this alley vacation or closure. <ul style="list-style-type: none">The letter must include a discussion about the policy considerations and factors outlined in page 2.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The name, address and signatures of all abutting property owners who support the petition. <ul style="list-style-type: none">Petition must include the signatures of no less than 75% of the abutting property owners.Signatures should be from the property owners and not from the property renters.You may use the form attached to this application or provide your own form with signatures.
RECOMMENDED		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A Parcel map showing the area of the proposed alley vacation or closure: <ul style="list-style-type: none">Highlight the area of the proposed alley vacation or closure.Indicate with colored dot the property owners who support the petition.Submit a digital (PDF) copy of the map.
<input type="checkbox"/>	<input type="checkbox"/>	A written description with measurements of the proposed alley vacation or closure. <ul style="list-style-type: none">A final legal description prepared by a licensed engineer will be required later.

INCOMPLETE INFORMATION WILL NOT BE ACCEPTED

INITIALS **DISCLAIMER:** I ACKNOWLEDGE THAT SALT LAKE CITY REQUIRES THE ITEMS ABOVE TO BE SUBMITTED BEFORE MY APPLICATION CAN BE PROCESSED. I UNDERSTAND THAT PLANNING WILL NOT ACCEPT MY APPLICATION UNLESS ALL OF THE FOLLOWING ITEMS ARE INCLUDED IN THE SUBMITTAL PACKAGE.

PETITION TO VACATE OR CLOSE AN ALLEY

Name of Applicant:

Russell Bellow

Address of Applicant:

827 E. Wilmington Ave, SLC, UT 84106

Date:

3/27/2020

As an owner of property adjacent to the alley, I agree to the proposed vacation or closure. I understand that if my property is a commercial business or a rental property with more than three (3) dwelling units, I will be required to pay fair market value for my half of the alley.

Print Name	Address	Signature	Date
CHRISTOPHER TARTARO	2167 S BOWE		6/22/22
Danise Vance	85 E Wilmington Ave		7/14/22
Kristina Heitkamp	809 Wilmington Ave		7/14/2022
Vivonne Banner	801 Wilmington Ave.		7/14/22
DAVID WINN	825 WILMINGTON		7-16-22
Russell Bellow	827 Wilmington Ave		7/16/22
Milice Espinosa	820 ELM		7/18/22
DREW B DILLMAN	825 WILMINGTON		11/28/2022
Judith Dillman	825 Wilmington		11/28/2022
Kimia Golchin	826 E Elm Ave		3/25/2023
Corey Bullough	829 Wilmington		3/25/2023
Print Name	Address	Signature	Date